**Team:\_\_\_\_Disco Bandits\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Meeting: 1/2/3**

**Chairperson :\_\_\_\_Yasser \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Minute Secretary:\_\_\_\_David\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Presented Agenda: Y**

**Presenter:\_\_\_David\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Handling of presentation:\_\_Good confident presentation very vocal, plenty to discuss**

**Support materials: made available Y**

**Q and A section:\_\_Callum, Gemma, Grant giving good contribution eye contact and body language poor, needs to improve**

**Feedback: David presented well and but the questions and interaction within the group was good for 3 members and poor for 4**

**Presenter:\_\_Yasser\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Handling of presentation good delivery of the presentation could improve on body language and eye contact**

**Support materials: made available Y/N**

**Q and A section Grant and Gemma and Ryan gave a good discussion and constructive criticism well delivered**

**Feedback Yasser presented well and but the questions and interaction within the group was good for 3 members and poor for 4**

**Team Feedback Three members of the team have participated, delivered and discussed very well within the team 1 member was disruptive and uncommunicative within the discussion and left the meeting. An extra meeting has been arranged for the three members to improve on the discussion techniques**